

Stourbridge Volleyball

PRIVACY & DATA PROTECTION POLICY

We are committed to your right to privacy. This is our Privacy and Data Protection Statement, which follows guidelines set out in the General Data Protection Regulation 2018.

The General Data Protection Regulation 2018

The General Data Protection Regulation 2018 set rules for processing personal information and applies to paper records as well as data held on computers. The provisions of the General Data Protection Regulation 2018 will apply to all records.

Use and Storage of Data

The Data Protection Act states that those who record and process personal information (BCVC) must be open about how the information is used and must follow the eight principles of 'good information handling'.

These principles state that data must be:

- Fairly and lawfully processed
- Processed for limited purposes
- Adequate, relevant and not excessive
- Accurate
- Not kept for longer than is necessary
- Processed in line with your rights
- Secure, and
- Personal data will not be transferred outside the European Economic Area unless that country provides a adequate level of protection

By law we have to keep to these principles. If you believe we are not processing your personal data in accordance with these principles, please contact Sport England's Information Requests and Complaints Manager, at foi@sportengland.org

How do we collect data?

There are several ways we collect personally identifiable data, for example:

- Through your Membership Form
- Through an application for funding
- So we can include you on a mailing list or database

- Sometimes on behalf of Volleyball England for competition purposes
- By entering into email or telephone correspondence with you

Why do we collect data?

We only collect data so that we can contact you (or parent/carer) as a member of the Club. We collect the minimal of personal information - your name, age, gender, address, contact and emergency contact details. You can also provide details of any medical conditions that we need to be aware of for the purposes of playing volleyball.

When you leave the Club all information is deleted.

Is information passed to third parties?

We will not share your information with anyone else. We only disclose information to third parties if explicitly required to do so by the Law, or where your consent has been obtained.

We may be asked by Volleyball England to provide some data if they need to contact you directly.

Your photograph may be used for the purposes of promoting the club. Your name will not be used without your express permission.

You have rights with respect to our use of your personal data:

Right to Access

You have the right to request a copy of the personal data that we hold about you. We will respond within 1 month of request. Please note that there are exceptions to this right. We may be unable to make all information available to you if, for example, making the information available to you would reveal personal data about another person, if we are legally prevented from disclosing such information, or if there is no basis for your request, or if it is excessive.

Right to rectification

We aim to keep your personal data accurate and complete. We encourage you to contact us to let us know if any of your personal data is not accurate or changes, so that we can keep your personal data up-to-date.

Right to erasure

You have the right to request the deletion of your personal data.

Right to object

In certain circumstances, you have the right to object to the processing of your personal data.

Right to restrict processing

In certain circumstances, you have the right to request that we restrict the further processing of your personal data.

If you would like any further information about anything on this page, please contact:

Chair. Pete Bragg

T: 07789778390

E: stourbridge.vc@gmail.com